

OMNIBUS MOTION/CONSENT AGENDA

I. BOARD OF TRUSTEES reports and recommends the presbytery ratify the following actions (listed by date of the Board meetings):

A. February 18, 2020.

Oliver Presbyterian Church sale proceeds. The Board recommends ratification by the PTCA of BOT's decision to remove the restrictions on the sale proceeds received from the sale of Oliver Presbyterian Church, and transfer the proceeds to the Strategic Ministries Fund (Bucket 2).

Note of Explanation: The sale proceeds total \$1.2 Million, plus the monthly income payments (in lieu of interest) we receive from the buyer. These funds had been held, pending recommendations from the Oliver Task Force regarding disbursement and use; no recommendations were made by the Task Force.

This item was slated to be on the March stated meeting agenda and the Board's report is included in the October 2 & 3 stated meeting.

B. April 21, 2020.

1. Audit Report. The Board reports that the audit of the presbytery's financial accounts was completed by Bergen KDV, the Audit Report was received by the Board, and the Board directed that actions be taken to address the Audit's recommendations.

2. Perpetual Conservation Easement, Clearwater Forest. The Board reports approval of the request from the Board of Directors of Clearwater Forest to enter a perpetual Conservation Easement Agreement with the State of Minnesota Department of Natural Resources.

Note of Explanation: The Conservation Easement involves five parcels of undeveloped (and undevelopable) land, and a payment of \$1,663,620 from the State DNR to Clearwater Forest. The Board noted that Clearwater Forest will continue to use this part of the camp including the hiking trails, and for other purposes that do not involve structures or alterations to the land. PTCA attorney Rocky Rockenstein reviewed the Easement Agreement and advised the Board that it was acceptable.

This Board action will be reported to the Presbytery Leadership Team for its consideration and approval, and ultimately reported to the presbytery for ratification.

3. SBA/PPP Loan. The Board reports that it considered and approved the presbytery's application for a Payroll Protection Plan loan from the Small Business Administration, through USBank, of \$55,368.

Note of Explanation: The Board noted that if this loan is received/funded, it will permit the presbytery to maintain our current staffing levels through the next few months of the pandemic and economic downturn being experienced by our congregations, from whom we receive our primary financial support. PTCA attorney Rocky Rockenstein has reviewed the loan requirements and conditions and advised the Board with respect to his legal opinion. The loan is forgivable.

This action will be reported to the Presbytery Leadership Team for its consideration and approval, and ultimately reported to the presbytery for ratification.

C. **August 18, 2020**

1. PILP Loan for Lake Nokomis Presbyterian Church, Minneapolis, MN. The Board recommends approval of the application by Lake Nokomis Presbyterian Church, Minneapolis, MN, for \$410,000 and 3.50% interest for 20 years, contingent upon the successful negotiation of a ten-year lease with the proposed tenant/preschool.

Note of Explanation: The church plans to remodel the lower level of the church building, creating a new, accessible entrance, two pre-school classrooms and three accessible bathrooms. The Board reports that it reviewed the PILP loan application prepared by Lake Nokomis Presbyterian Church and the church's financial circumstances, as well as the church's long standing commitment and ministry in the neighborhood. PILP has agreed to fund the loan.

Because the loan amount exceeds \$200,000, presbytery approval is necessary. The Board communicated the action to the Presbytery Leadership Team, recommending that PLT approve the loan and request that the presbytery ratify its action.

2. Easement Agreement, First Presbyterian Church, Ellsworth, WI. The Board reports approval of the church's agreement to grant an easement for signage to the City of Ellsworth, with a payment of \$250 to the church, and recommends ratification of the action by the presbytery.

3. Sale of Manse, First Presbyterian Church, Claremont, MN. The Board reports that it approved the church's request to sell the manse, and recommends ratification of the action by the presbytery.

4. Loan Refinance, First Presbyterian Church, South St. Paul, MN.
The Board reports that it approved the church's request to refinance its loan with MidWest One Bank for \$142,000 at 4% interest.

5. PILP Loan, First Presbyterian Church, Stillwater, MN. The Board reports that it approved the church's unsecured loan from PILP for \$100,000 at 3.25% interest.

II. COMMITTEE ON MINISTRY (COM) reports the following actions, and recommends ratification by the presbytery (listed by COM meeting date):

A. January 27, 2020.

1. CRE Michael Ireland and Presbyterian Church of the Way, Shoreview, MN. COM reports approval of the continued pastoral relationship according to the following terms:

Position is approximately 20 hours/month

Vacation 2 weeks, including 2 Sundays

Compensation

Base Stipend	\$19 per hour
Preaching	\$150 per Sunday
Moderating Session	\$50 per meeting
Auto Allowance	no limit
Prof. Expenses	Vouchered, up to \$500
Cont. Ed. Allowance	\$1,000
Cont. Ed. Leave	1 week
Pension	N/A
Sabbatical	N/A

COM reports the continued appointment of TE Riz Prakasim as CRE Ireland's mentor.

2. The Rev. Gale Robb and Macalester Plymouth United Church, St. Paul, MN. COM reports approval of the Temporary Pastor contract.

Note of Explanation & Update: This contract was approved for the period of Pastor Adam Blons' sabbatical. The sabbatical was canceled due to the COVID pandemic; consequently, Rev. Robb's service was not needed at this time.

3. CRE Carol Chmielewski and First Presbyterian Church, Howard Lake, MN. COM reports that a Service of Commissioning was held January 26, 2020, with Moderator Anna Kendig presiding. The Administrative Commission members were Teaching Elders Anna Kendig, and Bill Davnie (HR); Ruling Elders Jean Emmons (First Presbyterian Church, Stillwater, MN) and Susan Goodspeed

(Lake Nokomis Presbyterian Church, Minneapolis, MN). Upon completion of their charge, the Administrative Commission was dismissed with thanks.

Note of Explanation: This commissioning was authorized by the presbytery at the November 16, 2019 stated meeting. CRE Chmielewski was previously commissioned by the Presbytery of Minnesota Valleys. Her answers to the Seven Membership Questions are attached.

4. The Reverend Tammy Lindahl. COM reports the Rev. Tammy Lindahl was dismissed to the United Church of Canada, at her request.

5. The Reverend Diana Vezmar-Bailey. COM reports the Rev. Vezmar-Bailey was transferred to Cascades Presbytery, at her request.

6. The Reverend Dr. Barbara Anne Keely and First Presbyterian Church, Maple Plain, MN. COM reports approval of the one-year, full-time Transitional Pastor relationship, effective February 1, 2020 with the following terms:

Salary	\$40,000
Housing	\$20,000
Pension (Board of Pensions)	\$7,200
Vacation	4 weeks including 4 Sundays
Continuing Ed	\$1,200
Book Allowance	up to \$200, vouchered
Continuing Ed Leave	2 weeks
Auto Allowance	up to \$1,700, vouchered
Professional Expenses	up to \$1,000, vouchered
Medical Supplement	\$15,000
Optional Retirement Cont.	-0-

7. The Reverend Scott Larson and First Presbyterian Church, Shakopee, MN. COM reports approval of the half-time, one-year Stated Supply Pastoral relationship, effective January 15, 2020, with the following terms:

Salary & Housing	\$27,000
Pension	Full
Vacation	4 weeks including 4 Sundays
Continuing Ed	\$1,200, cumulative over 3 years to \$3,600
Book Allowance	up to \$200, vouchered
Continuing Ed Leave	2 weeks, cumulative over 3 years to 6 weeks
Auto Allowance	up to \$150/month, vouchered
Professional Expenses	up to \$300, vouchered
Medical Supplement	\$15,000
Optional Retirement Cont.	\$3,000
Sabbatical	3 months after 6 years of service

8. The Reverend Dr. Andrew McDonald and The House of Hope Presbyterian Church, St. Paul, MN. COM reports approval of the revised terms of the Transitional Pastor relationship, effective April 20, 2020 through April 19, 2021, as follows:

Salary & Housing	\$118,750 (includes housing allowance of \$46,000) prorated upon termination
Vacation	4 weeks including 4 Sundays
Continuing Ed	\$1,500
Pension	Full (37%)
Continuing Ed Leave	2 weeks, cumulative over 3 years to 6 weeks
Auto Allowance	up to \$1,500/month, vouchered at IRS rate
Professional Expenses	up to \$2,500, vouchered
Medical Supplement	Yes
Optional Retirement Cont.	No
Sabbatical	No
Parental Leave	Yes, per The House of Hope Employee Manual

9. The Reverend Ashley Bair and Central Presbyterian Church, St. Paul, MN. COM reports it concurred with the mutual request of Reverend Ashley

Bair and Central Presbyterian Church to dissolve the Associate Pastor relationship effective November 22, 2019.

10. Westminster Presbyterian Church, Minneapolis, MN. COM reports it approved the revised position description for Associate Pastor of Family, Youth, and Children.

B. February 17, 2020.

1. The Reverend Dan Yaezel. COM reports validation of the ministry of Rev. Yaezel as Stated Supply Pastor at Cross Way Church, Masterton, New Zealand.

2. The Reverend Harold Murry, Honorably Retired. COM reports receiving Rev. Murry as a member of the presbytery, pending his transfer from John Knox Presbytery. His answers to the Seven Membership Questions are attached.

3. The Reverend Luke Roske-Metcalf. COM reports validation of the ministry of Rev. Roske-Metcalf as Country Coordinator for Young Adults, ECLA Global Mission and Lutheran World Federation, Kathmandu, Nepal.

4. CRE Wayne Waibel and First Presbyterian Church, Belle Plaine, MN. COM reports approval of the continued service of Commissioned Ruling Elder Wayne Waibel for First Presbyterian Church, Belle Plaine, MN, with the following terms:

Salary	\$9,100 (75% of presbytery minimum, prorated)
Moderating meetings	\$50 per meeting (session and congregation)
Vacation	4 weeks, <i>including 4 Sundays</i>
Continuing Ed. Allowance	\$500 per year
Continuing Ed. Leave	Two weeks per year
Funerals/weddings	\$150 recommended fee (from parties)
Pension	NA
Automobile Allowance	IRS rate, vouchered up to \$1,000
Book Allowance	\$200
Soc. Sec. Offset	\$854.19

COM reports that TE Bill Chadwick will continue to serve as mentor to CRE Waibel.

5. The Reverend Steven Rice. COM reports that Rev. Rice retains his membership in the presbytery, and reports approval of the transfer of Rev. Rice's membership to Member-at-Large status, with his agreement.

Note of Explanation: COM previously reported the dismissal of Rev. Rice to Winnebago Presbytery, however that membership transfer was not finalized and Rev. Rice continues to be a member of the PTCA.

6. Oak Grove Presbyterian Church, Bloomington, MN. COM reports approval of the formation of a Pastor Nominating Committee.

7. The Reverend Amanda Mackey and First Presbyterian Church, Kasson, MN. COM reports it concurred with the judgment of the Pastor Nominating Committee that Rev. Amanda Mackey is suitable for the position of full-time Pastor, effective June 1, 2020, subject to the successful completion of the background check, and recommends the presbytery also concur.

a. COM reports that EEO requirements were satisfied:

	Total Number	Racial Ethnic	Women
PIFs received	82	?	47
Phone Interviews	35	?	18
Heard Preach in person	2	0	2
Face-to-face Interviews	3		3
Offered the Position	1		1
Accepted the Position	1		

b. COM reports approval of the following terms of call:

Salary	\$48,000 (includes housing allowance)
Vacation	4 weeks, including 4 Sundays
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Special Service	One week (including 1 Sunday) for service to the denomination
Pension	Full
Automobile Allowance	IRS rate, vouchered up to \$1,000
Other Prof. Expenses	\$400, vouchered

Soc. Sec. Offset	NO
Medical/Dental Suppl.	NO
Opt. Retirement Contrib.	NO
Sabbatical	3 months after 6 years of service
Parental Leave	9 weeks; extension of 1 week may be negotiated as vacation time or leave without pay; pension benefits continue on regular salary basis
Moving Expense	YES, vouchered up to \$3,000

c. COM reports appointment of Rev. Amanda Mackey as Moderator of the session of First Presbyterian Church, Kasson, MN, effective June 1, 2020.

d. COM reports the appointment of Rev. Lisa Johnson as mentor for Rev. Mackey.

C. **March 16, 2020.**

1. RE Jan Fedora and Valley Community Presbyterian Church, Golden Valley, MN. COM reports the appointment of RE Jan Fedora as temporary Moderator of the session of Valley Community Presbyterian Church, Golden Valley, MN, while Pastor Richard Buller recovers from surgery.

2. The Rev. Dr. Jeff Japinga and The House of Hope Presbyterian Church, St. Paul, MN. COM reports the appointment of the Rev. Dr. Jeff Japinga as temporary Moderator of the session of The House of Hope Presbyterian Church, St. Paul, MN.

3. CRE Ken Highley and Randolph Heights Presbyterian Church, St. Paul, MN. COM reports approval of the continued one-quarter time service of CRE Ken Highley through December 31, 2020 with the following terms:

Salary and Housing	\$16,200
Vacation	4 weeks including 4 Sundays
Continuing Education Allow.	\$1,800, cumulative over 3 years
Continuing Education Leave	2 weeks, cumulative over 3 years
Pension	37% of salary
Automobile Allowance	None
Professional Expenses	\$800, vouchered
Medical/Dental	None
Optional Retirement contrib.	None
Sabbatical	No

D. **April 20, 2020.**

1. The Reverend Lawrence Farris, HR. COM reports receiving Rev. Farris as a member of the presbytery. Rev. Farris' answers to the Seven Membership Questions are attached.
2. The House of Hope Presbyterian Church, St. Paul, MN. COM reports approval of the changes to the Head of Staff position to permit the calling of Co-Pastors as Heads of Staff.

E. **April 27, 2020, Special Meeting.**

1. Reverend Lynn Barger Elliott and The House of Hope Presbyterian Church, St. Paul, MN.
 - a. COM reports that it concurs with the judgment of the Pastor Nominating Committee of The House of Hope Presbyterian Church, St. Paul, MN, that the Rev. Lynn Barger Elliott is suitable for the position of Co-pastor, Head of Staff.

- b. COM reports that AAEEEO requirements were fulfilled:

	Total	Racial/Ethnic	Women
PIF received	74		25
Phone Interviews			
Heard to Preach	68		23
- in person Interviews	-0-		-0-
Face-to-face interviews	9		6
Offered Position	2		1
Accepted Position	2		1

- c. COM reports that, if the way be clear by congregational action via electronic vote May 17, 2020, to be ratified at a subsequent regular meeting of the congregation, the call of The House of Hope Presbyterian Church, St. Paul, MN to the Rev. Lynn Barger Elliott as full-time Co-pastor Head of Staff be approved, effective August 3, 2020, according to the following terms:

Salary	\$125,000 (includes housing allowance TBD)
Vacation	4 weeks, including 4 Sundays
Cont. Ed. Allowance	\$1,500 per year, cumulative over three years to \$4,500
Cont. Ed. Leave	3 weeks per year, cumulative over 3 years to 6 weeks
Pension	Full (37% of effective salary)
Automobile Allowance	IRS rate, vouchered up to \$1,500
Other Prof. Expenses	\$5,000, vouchered
Soc. Sec. Offset	YES, payment of \$4,775 (50%) or the SS offset.
Medical/Dental Suppl.	YES
Sabbatical	YES 3 months after 6 years of service
Parental Leave	YES, per Presbytery policy
Moving Expense	YES, vouchered up to \$5,000.

d. COM reports that the Reverend Lynn Barger Elliott be appointed as co-moderator of the session of The House of Hope Presbyterian Church, St. Paul, MN, effective August 3, 2020.

e. COM recommends that the Rev. Lynn Barger Elliott be received as a member of the presbytery upon her dismissal from the Presbytery of Lake Michigan.

2. Reverend Dr. Mark Barger Elliott and The House of Hope Presbyterian Church, St. Paul, MN.

a. COM reports that it concurs with the judgment of the Pastor Nominating Committee of The House of Hope Presbyterian Church, St. Paul, MN, that the Rev. Dr. Mark Barger Elliott is suitable for the position of Co-pastor, Head of Staff.

b. COM reports that AAEEO requirements were fulfilled:

	Total	Racial/Ethnic	Women
PIF received	74		25
Phone Interviews			
Heard to Preach	68		23
- in person Interviews	-0-		-0-
Face-to-face interviews	9		6
	2		1

Offered Position	2		1
Accepted Position	2		1

c. COM reports that, if the way be clear by congregational action via electronic vote May 17, 2020, to be ratified at a subsequent regular meeting of the congregation, the call of The House of Hope Presbyterian Church, St. Paul, MN to the Rev. Dr. Mark Barger Elliott as full-time Co-pastor Head of Staff be approved effective August 3, 2020, according to the following terms:

Salary	\$125,000 (includes housing allowance TBD)
Vacation	4 weeks, including 4 Sundays
Cont. Ed. Allowance	\$1,500 per year, cumulative over three years to \$4,500
Cont. Ed. Leave	3 weeks per year, cumulative over 3 years to 6 weeks
Pension	Full (37% of effective salary)
Automobile Allowance	IRS rate, vouchered up to \$1,500
Other Prof. Expenses	\$5,000, vouchered
Soc. Sec. Offset	YES, payment of \$4,775 (50%) or the SS offset.
Medical/Dental Suppl.	YES
Sabbatical	YES 3 months after 6 years of service
Parental Leave	YES, per Presbytery policy
Moving Expense	YES, vouchered up to \$5,000.

d. COM reports that the Rev. Dr. Mark Barger Elliott be appointed as co-moderator of the session of The House of Hope Presbyterian Church, St. Paul, MN, effective August 3, 2020.

e. COM recommends that the Rev. Dr. Mark Barger Elliott be received as a member of the presbytery upon his dismissal from the Presbytery of Lake Michigan.

Note of Explanation and Update: The House of Hope Presbyterian Church held a meeting of the congregation and confirmed the calls to Rev. Lynn Barger Elliott and Rev. Mark Barger Elliott. They began their ministry on August 3, 2020.

F. **May 18, 2020.**

1. Reverend Jan Wiersma and Community Presbyterian Church, Rochester, MN.

a. COM reports its approval of the one-half time Stated Supply pastoral relationship effective June 1, 2020 through May 31, 2021, subject to the successful completion of the background check, with the following terms:

Salary	\$ 26,000 (includes housing allowance of \$15,000)
Vacation	4 weeks, including 4 Sundays
Continuing Ed. Allow.	\$1,200 per year, cumulative over three years to \$3,600
Continuing Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Pension	\$8,000 will be designated toward retirement benefits/investments for Reverend Wiersma, through the ELCA.
Automobile Allowance	IRS rate, vouchered up to \$600
Cell phone/Internet	Vouchered up to \$600
Other Prof. Expenses	\$500 vouchered
Soc. Sec. Offset	\$1,989.00
Medical/Dental Suppl.	NO
Opt. Retirement Contrib.	NO
Sabbatical	N/A – Stated Supply Pastor
Moving Expense	NO

b. COM reports that the Rev. Jan Wiersma was appointed Moderator of the session of Community Presbyterian Church, Rochester, MN, effective June 1, 2020 through May 31, 2021.

c. COM recommends that the Rev. Wiersma be received as a temporary member of the presbytery during the period of her service.

Note of Explanation: Rev. Wiersma was ordained by the Evangelical Lutheran Church of America; her responses to the “Seven Membership Questions” are attached.

G. **July 20, 2020.**

1. The Reverend David Comstock. COM reports the transfer of Rev. Comstock to Member-at-Large status, effective July 1, 2020.

2. The Reverend Anne Fisher and Oak Grove Presbyterian Church, Bloomington, MN.

b. COM reports approval of renewal of the Transitional Pastor relationship with the following terms:

Salary	\$90,000 (includes housing allowance of \$25,000)
Vacation	4 weeks including 4 Sundays
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Pension	Full (37% of effective Salary, plus Dental
Automobile Allow.	IRS rate, vouchered up to \$1,400
Professional Exp.	up to \$2,500, vouchered
Social Security Offset	NO
Medical/Dental Suppl.	NO
Opt. Retirement Cont.	NO
Sabbatical	NO

3. Annual Review of Members-at-Large and Members in Validated Ministries. COM reports that annual review forms were sent to all applicable members, to fulfill the requirements of G-2.0503a and G-2.0503b.

H. **September 21, 2020.**

1. The Reverend Christopher Chatelaine-Samsen. COM recommends that the Rev. Chatelaine-Samsen be received as member of the PTCA upon his dismissal from the National Capital Presbytery. His answers to the 7 Membership Questions are attached.

2. The Reverend Laurene Lafontaine. COM recommends that, at her request, Rev. Lafontaine be dismissed to the Church of Scotland.

3. The Reverend Andrew McDonald. COM recommends that, at his request, Rev. McDonald be dismissed to the Presbytery of the Western Reserve.

4. The Reverend David Berge and Aldrich Avenue Presbyterian Church, Minneapolis, MN. COM reports renewal of the 25%, part-time Stated Supply contract with the following terms:

Salary	\$17,000
Vacation	4 weeks, including 4 Sundays
Cont. Education	2 weeks every 2 years
Cont. Ed. Allowance	\$1,200
Mileage	IRS rate up to \$500, vouchered
Prof. Expenses	\$500, vouchered

5. CRE Carol Chmielewski and First Presbyterian Church, Howard Lake, MN. COM reports renewal of the part-time contract, ending February 2021, with the following terms:

Salary	\$21,276
Vacation	4 weeks, including 4 Sundays
Cont. Education	2 weeks
Mileage	Vouchered, IRS rate up to \$1,500
Prof. Expenses	\$600

6. The Reverend Alexandra Mauney and Westminster Presbyterian Church, Minneapolis, MN.

a. COM reports that it concurs with the judgment of the Associate Pastor Nominating Committee for Westminster Presbyterian Church, Minneapolis, MN that the Rev. Mauney is suitable for the position of Associate Pastor for Families, Youth and Children.

b. COM reports that AAEEEO requirements were fulfilled:

	Total	Racial/Ethnic	Women
PIF received	39	9	19
Phone Interviews			
Heard to Preach	3	-0-	1
- in person	1		1
Interviews	3		1
Face-to-face interviews	1		1
Offered Position	1		1
Accepted Position	1		1

c. COM reports that, if the way be made clear by congregational action, the call of Westminster Presbyterian Church, Minneapolis, MN to the Rev. Alexandra Mauney as full time Associate Pastor for Families, Youth and Children be approved effective December 1, 2020 according to the following terms:

Salary	\$62,000, with housing allowance to be approved
Full PC(USA) Pension and Family Medical Benefits	
Long Term Disability and Group Term Insurance (equal to salary up to \$50,000)	
Continuing Ed. Leave	2 weeks
Cont. Ed. Expenses	\$1,500
Continuing Ed. Benefits	can be carried over for up to 3 years, with approval
Vacation	4 weeks, including 4 Sundays
Prof. Expenses	reimbursed up to \$1,200; corporate credit card
Desktop/Laptop computer configuration	
Smart phone and corporate Verizon plan	
Work-related travel	at the IRS rate
Sabbatical	2 months after 7 years of service.

8. 2021 Minimum Compensation Requirements. COM reports that the minimum compensation requirements for ministers for 2021 have been established as follows:

Metro area	\$53,454.11
Non-metro area	\$47,852.23

III. Committee on Preparation for Ministry (CPM)

A. February 10, 2020.

1. Annual Reviews. CPM reports it completed Annual Reviews for the following candidates:

a. Lisa Ellwoods, Buffalo Presbyterian Church, Buffalo, MN, who has filed the annual written report with the presbytery, and the committee acted to continue Lisa Ellwoods on the rolls.

b. MJ Voytek, Andrew-Riverside Presbyterian Church, Minneapolis, MN, who has filed the annual written report with the presbytery, and the committee acted to continue MJ Voytek on the rolls.

B. June 8, 2020.

CPM reports that TE David Comstock and TE Rebecca Fletcher volunteered to read ordination examinations; TE Luke Roske-Metcalf volunteered to be the Alternate.

C. August 10, 2020.

1. CPM reports that RE Mike Lindh volunteered to read ordination examinations.
2. MJ Voytek, Final Assessment. CPM reports granting permission to MJ Voytek, to submit Final Assessment documents.
3. Jim Cochrane, Field Placement. CPM reports approving the Field Placement Agreement submitted by Jim Cochrane.
4. CRE Subcommittee. CPM reports that it formed the Commissioned Ruling Elders Sub-committee, to be chaired by TE Rebecca Fletcher, to prepare guidelines for supporting the preparation of persons for commissioning.

D. September 14, 2020.

1. Will Massey, Bryn Mawr Presbyterian Church, Minneapolis, MN. CPM reports it held an Inquirer Interview with Will Massey, the Rev. Jamie Schultz and RE Kate Houston, and enthusiastically agreed to enroll Will Massey as an Inquirer under care.
2. Peace Presbyterian Church, St. Louis Park, MN, Bossman Scholarship Fund; and Katrina Bergman, Inquirer, St. Luke Presbyterian Church, Minnetonka, MN. CPM reports approving a grant of \$1,625 from the Bossman Scholarship Fund to Peace Presbyterian Church to fund an internship for Inquirer Katrina Bergman.

E. 2020 Annual Report.

1. Candidates

Benishek, Madeleine S	Princeton '17	Westminster PC, MPLS, MN
Ellwoods, Lisa	Bethel '07	Buffalo, Buffalo, MN
Friant, Stephanie	McCormick '09	Grace Trinity, MPLS, MN
Voytek, MJ	United '12	St Luke, Wayzata, MN
Hart-Andersen, Madeline	Austin '19	Westminster, MPLS, MN

2. Inquirers

Bergman, Katerina	Bethel	KPCM, Brooklyn Center, MN
Park, Yejee Rachel	Princeton '18	CAN, Columbia Heights, MN
Cochrane, James		Westminster PC, MPLS, MN

4. Summary: May 13, 2019 to September 14, 2020

3 inquirers; 5 candidates

2 inquirers and 1 candidate are men

5 inquirers and 3 candidates are women

4 inquirers and candidates come from churches with fewer than 300 members.

1 inquirer and/or candidate come from churches with 301-999 members.

3 inquirers and candidates come from churches with more than 1,000 members.

0 inquirers and 1 candidate come from a church outside of the metropolitan area.

0 inquirers have graduated from seminary

1 candidate has graduated from seminary

0 inquirers will graduate from seminary in 2020

0 candidates will graduate from seminary in 2021

2 new inquirers have been enrolled under care since May 13, 2019.

0 candidates transferred into the Presbytery of the Twin cities Area from another Presbytery.

0 inquirers have become candidates since May 13, 2019.

0 candidates have been ordained since May 13, 2019.

1 inquirer and 0 candidates have withdrawn since May 13, 2019.

1 inquirer or candidate has transferred the covenant relationship to another presbytery since May 13, 2019.

0 candidates have transferred their covenant relationship to another presbytery since May 13, 2019 on receipt of a call and ordination.

IV. Presbytery Leadership Team

Note of Explanation: Since mid-February, 2020, PLT has supervised the business of the presbytery, on behalf of the presbytery.

The Presbytery Leadership Team's written report is included in the packet; it contains details, rationales and explanations for the items included in this Consent Agenda.

A. PLT recommends the presbytery ratify these actions:

1. The PLT acted to extend the terms of the presbytery officers and chairs and members of the presbytery commissions, committees, task forces, and other governing bodies until the Presbytery could meet and hold elections. (See PLT Report, #2.)
2. COVID-19 Emergency Grants were awarded to 38 PTCA congregations and 3 minister members from the Strategic Ministries Fund ("Bucket 2"), totaling \$423,146. (See PLT Report, #3.a.)
3. Committee on Ministry, The Reverend Ashley Bair and Central Presbyterian Church, St. Paul, MN. PLT dissolved the Associate Pastor relationship at their mutual request. (PLT Report, #4.)
4. In response to the killing of George Floyd, Moderator Anna Kendig proposed development of a year-long Anti-Racism Spiritual Pilgrimage addressing structural racism. By its August 31 registration date, about 175 persons registered to participate in the Pilgrimage. PLT acted to create a one-year, part-time, contract position to support the Pilgrimage and the work of the Anti-Racism Institutional Assessment and authorized the use of "Bucket 2" funds for this position. (See PLT Report, #6.)
5. Paycheck Protection Program Loan. PLT authorized Treasurer Steve Robertson to apply for a forgivable Paycheck PP loan under the CARES Act of \$55,368. The loan was approved, and the funds were received May 5, 2020. (See PLT Report #7.b.)
6. 2021 Presbytery Per Capita Apportionment. PLT set the presbytery's 2021 per capita apportionment at \$22.02 in order to maintain the full per capita apportionment at \$36.50. (See PLT Report #7.c.)
7. Clearwater Forest and Conservation Easement #2. At the request of the Clearwater Forest Board of Directors, PLT reviewed and approved the proposed perpetual Conservation Easement #2, resulting in the payment of \$1,663,620 from the MN Department of Natural Resources to Clearwater Forest. (See PLT Report #9.a)

8. Lake Nokomis Presbyterian Church, PILP Loan. PLT approved a loan for \$410,000 at 3.50% interest from Presbyterian Investment Loan Program to Lake Nokomis Presbyterian Church, conditioned upon the successful negotiation of a ten-year lease, to remodel the lower level of the church building. (See PLT report #9.b)

9. Administrative Commission To Dissolve Ellsworth and Laurel Presbyterian Churches. The PLT acted to create an Administrative Commission to dissolve the First Presbyterian Church of Ellsworth and the Laurel Presbyterian Church at their request, and appointed TE Mike Orsted (HR); TE John Curtiss (Community PC, Plainview, MN); RE Karen Altpeter (FPC, Hastings, MN), RE Pat Stogdill (FPC, Ellsworth, WI) and RE Chris Truttmann (Laurel PC, Hager City, WI) as the Commission members. (See PLT Report, #13.)

10. Strategic Ministries Fund (Bucket 2). (See PLT Report #2, attached.) PLT recommends that the Presbytery amend its Strategic Ministries Fund (Bucket 2) policy, adopted in 2016, to authorize the following interim uses of the Fund in addition to any already approved by the Presbytery or the PLT:

a. Up to \$200,000 to support the Presbytery restructuring, primarily the work of the Commission on Ministry and its Ministry Teams, including training and other required resources to carry out its intended work;

b. Up to \$200,000 for potential emergency needs of the Presbytery and its congregations, provided that the PLT or the Presbytery could authorize additional expenditures if an unanticipated, serious emergency had to be addressed; and

c. Up to \$45,000 in the 2021 Line Item Budget to support Liberty Church, the Kenyan Christian Fellowship, and Opportunity Grants including 1001 Worshipping Communities.

B. PLT reports:

1. In response to the COVID-19 pandemic and the resulting sudden need for congregations to cease in-person gatherings, PLT coordinated the development of worship resources to aid pastors and congregations with virtual and on-line worship services. (See PLT Report, #3.b.)

2. PLT requested that each of our congregational/parish pastors and chaplains receive regular contacts from the presbytery, offering care and available resources; Committee on Ministry arranged for the calls to be made throughout the spring and summer months. (See PLT Report, #3.c.)

3. Anti-Racism Institutional Assessment. After being placed on “hold” for a short time, PLT resumed the Institutional Assessment. (See PLT Report #5.)

4. PLT received the completed Audit Report of the presbytery's financial accounts from BergenKDV, and directed the Treasurer and the Personnel Committee to act on the recommendations contained in the report. (See PLT Report #7.a.) The Personnel Committee reported to PLT that it is revising the Presbytery's Employee Handbook, as recommended by the Audit Report. (See PLT report #8.)

5. The cash proceeds of \$628,957 from the sale of the Dayton Ave. Presbyterian Church building were received and placed in "Bucket 2." Further, Dayton Ave. Presbyterian Church assigned to the presbytery the \$340,000 mortgage note owed by the purchaser. (See PLT Report, #7.d.)

6. The Personnel Committee reported to PLT that the Executive Presbyter decided to cancel his planned sabbatical for the summer of 2020, due to the COVID-19 pandemic. (See PLT Report #8.)

7. Restructuring. After placing the presbytery's restructuring on hold for a short time (due to COVID-19), the restructuring work is proceeding, and PLT anticipates it will be completed in 2021. (See PLT Report #10.)

8. Strategic Ministries Fund ("Bucket 2"). PLT is seeking to resume discussion with the proponents of the "Jubilee Proposal" with respect to the use of these funds and to bring back a recommendation to the presbytery for action. (See PLT Report #11.)

9. Recommendations from the Administrative Commission for First Presbyterian Church, Shakopee, MN. The AC's recommendations, involving a substantial amount of "Bucket 2" funds, will be included in the discussion about the Jubilee Proposal and brought back to the presbytery for action. (See PLT Report #12.)

V. Stated Clerk. The Stated Clerk recommends:

A. The stated clerk recommends that the Minutes of the January 26, 2020 stated meeting be approved.

B. The Stated Clerk reports the receipt of the attached reports:

Executive Presbyter
COM
Nominating
Presbytery Leadership Team
Stated Clerk
Vice Moderator

Originally received in March 2020, before cancelation of the stated meeting that month:

Anti-Racism Task Force
Bills & Overtures

Board of Trustees
Shakopee AC
Vice Moderator